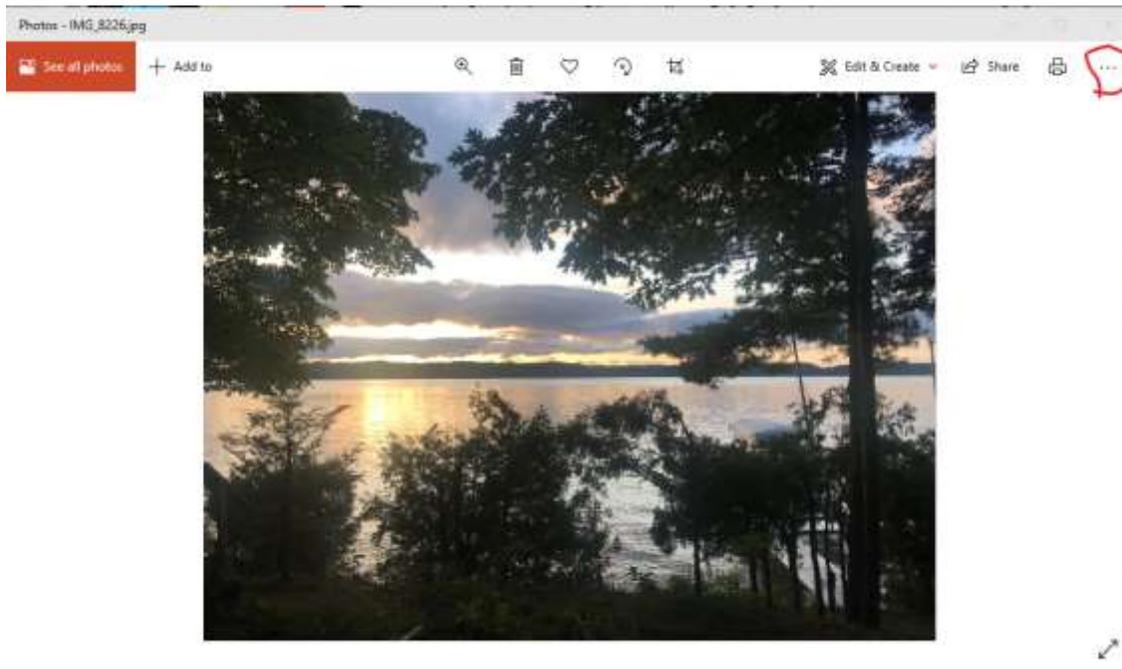


Resizing a Photo in Windows 10

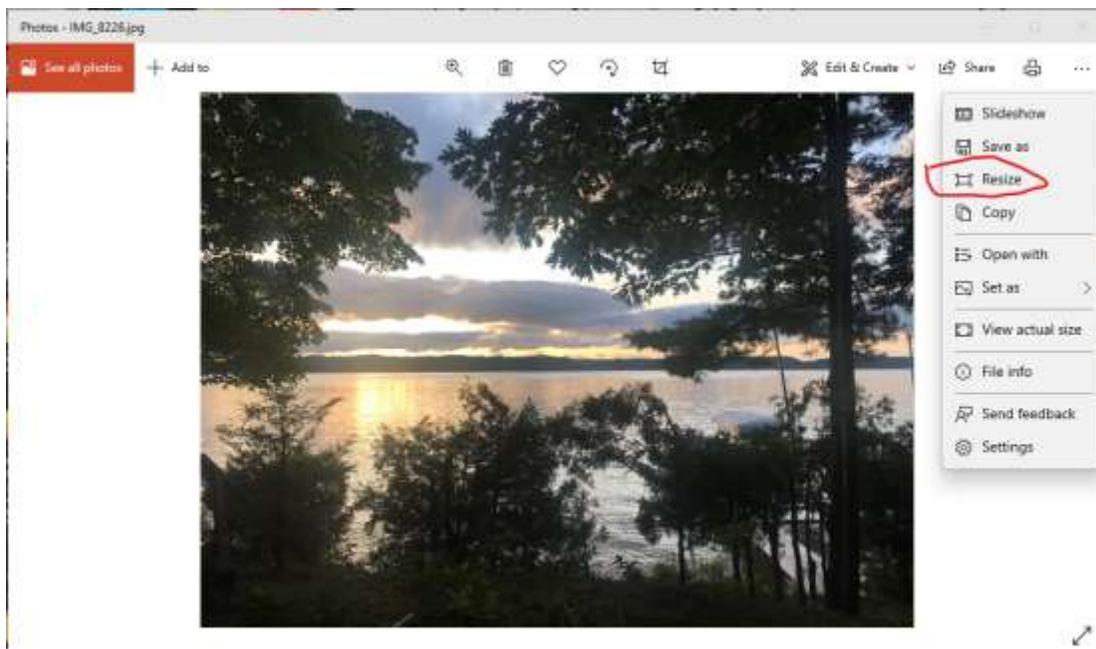
Before you add an image to Tellico Life, it is better to resize the image, especially if the original is quite large. This will save storage on Tellico Life and also make your article load mor quickly.

To resize a photo in Windows 10, use the 'Photos' app. Follow these steps:

1. Find the photo you want to edit in on your computer.
2. Double click on the image to open Photos:

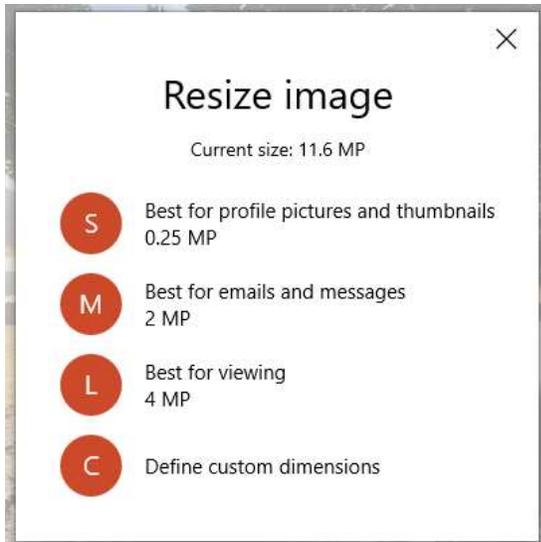


3. In the upper right, click on the '...' which is 'see more'

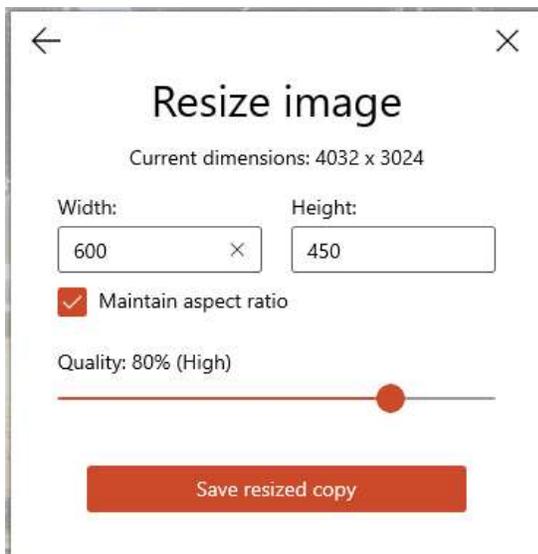


4. This brings down the menu. Click on 'Resize'

Resizing a Photo in Windows 10



5. You can select S M or L. If you have specific size required, Click on 'Define custom dimensions'



6. Enter either the width or height you need. MAKE SURE you have 'Maintain aspect ratio' checked so the image doesn't get distorted.
7. Click on 'Save resized copy' to save your image.
8. Now you can use the newly sized image.