



Tellico Life Board Job Description Platinum Club Representative

Key Responsibilities

- Engage in providing strategic leadership for TellicoLife
- Actively participate in monthly TellicoLife Board meetings
- Actively promote TellicoLife within your organization, including the use of best practices and common processes
- Actively recruit technical and admin candidates for TellicoLife
- Actively promote TellicoLife in the community
- Effectively utilize the features available in TellicoLife.
- Ensure TellicoLife subscriptions cover the costs and build towards a bank of 1 year of expenses in the HOA treasury

Skills Required

- Good communication skills
- Commitment to TellicoLife and its role in the Tellico Village community

Time Commitment

- TellicoLife training sessions: November, 2 hours and as needed
- Ongoing activity as needed for key responsibilities
- Monthly TellicoLife Board meeting: 1 day per month, 2 hours