MEMORANDUM OF UNDERSTANDING regarding TellicoLife

The undersigned individuals are the President or Committee Chairs of the various organizations within Tellico Village which have agreed to participate in the design and development of *TellicoLife*, a member management platform which seeks to incorporate a wide variety of club programs under a single access point in order to better serve the interests of the population of Tellico Village. In developing this platform, we commit to participate as follows:

Collectively, to

- Work collaboratively during the Pilot Program phase to deliver the TellicoLife AMS (Association Management Software) in a constructive manner that benefits Tellico Villagers and friends and supporters of Tellico Village
- Contribute technical resources toward the start-up and implementation during the pilot program
- Communicate and market the benefits of *TellicoLife* to our membership
- Formulate administrative and financial policies to guide the program without unduly burdening any of the participants
- Work collaboratively to prepare a Privacy Policy Statement that protects the application and use of member data
- Monitor pilot results and adjust as warranted
- Develop governance policies for post-pilot operations

The HomeOwners' Association of Tellico Village has initiated this project and solicited the cooperation of other participants. It has agreed to pay the total cost of the pilot phase services currently scheduled and outlined in the program data provided to all participant clubs. The HOA will establish an *ad hoc* committee, to be designated the TellicoLife Steering Committee, comprised of one member from each participating club (its President or chair, or his/her designee), plus the HOA Vice-president of Technology and a designated finance and accounting expert. Any voting within the committee shall include only the five club representatives.

Each member club has the right to specify the services and capabilities necessary for its operations during the pilot phase and each agrees to abide by the Privacy Policy Statement as it is developed. There is no requirement for continued participation; each organization may opt out of further efforts at any point.

This memorandum shall be in effect throughout the Pilot Program phase, or until December 31, 2017, whichever is later, unless superseded by further agreements of a more permanent nature.

Jønn Bordelon HOA President

Gary Robertson

Computer Users Club President

Scott Mathot

STAYinTV President

Rich Anda

New Villagers President

Wayne Williamson

Neighborhood Watch Chair